

CCFW Meeting Minutes

Date: Wednesday February 1, 2017 **Time:** 3:00 - 4:00 pm **Facilitator:** Robin Lyle

Location: Moreau Community Center **Recorder:** Kaitlin Downey

Next Meeting: March 1, 2017 Moreau Community Center

Attendees:

Robin Lyle	Interim CCFW Coordinator/The Prevention Council
Kaitlin Downey	CCFW Youth & Data Specialist/The Prevention Council
James Norton	CCFW-PFS Coordinator/The Prevention Council
Mike Patton	South Glens Falls Central School District
Jamie Gandron	Wellspring
Donna Nichols	Moreau Community Center
Chelsea Morse	Glens Falls Hospital
Patty Kilgore	Prevention Council
Bill Moon	Big Brothers Big Sisters
David Lieberman	South Glens Falls Central School District
Justin Fischer	Pine Knolls Alliance Church
Leah Addario	Planned Parenthood
Tim Cooper	G&S Printing
Brett Bolesh	Berkshire Farm
Kelley Bayer	Saratoga County Probation
Kelly Obermayer	Moreau Community Center
Rebecca Robarge	Saratoga County Youth Bureau
Kathy Schnackenberg	South Glens Falls Central School District

Topic	Discussion	Decisions/Actions to be Taken
Updates	<p>Staff Transitions –Kait will be the new coalition coordinator in addition to her other responsibilities. Based on need we will possibly bring on a part time person in the Spring. Upcoming coalition focus will be on coalition building, member leadership and sustainability. Patty will take on a supervisory role with Kait and James.</p> <p>In Kind Documentation – Kait will track in-kind contributions by all CCFW members. Please report it to her quarterly. There are two options for tracking this that Kait will share with members. This quarter is January through March.</p>	<p>Kait and Patty will plan an executive committee meeting.</p> <p>Kait will send in-kind tracking worksheet to members and quarterly reminders (if you'd prefer the excel spreadsheet – email Kait)</p> <p>All will keep track of their in-kind</p>

<p>PFS Updates</p>	<p>PFS meetings are held monthly on 3rd Thursdays in meeting room above the SGF Village Police Department.</p> <p>Community Forum on Heroin and Rx Abuse -- May 10, 6-8p, PFS committee is in the planning phase and working on lining up speakers. Hometown vs. Heroin is planning a forum this month in a similar format.</p> <p>James will meet with SGF HS marketing classes who will help us promote our Deterra initiatives.</p> <p>DEA Drug Takeback Day is confirmed for April 29 – we’ll have same two locations in SGF -- Moreau EMS and Moreau Community Center.</p> <ul style="list-style-type: none"> - In 09/2015, 48 lbs of drugs were collected in SGF area compared to 145 lbs in 09/2016. Increase due to coalition publicity and addition of MCC as a site. <p>We have increased our Social Media presence with FB ads and gained over 50 new followers.</p> <p>PFS will be produce a press release each month to highlight efforts and upcoming initiatives.</p> <p>The LED signs meet the requirements for law enforcement but not the zoning codes in Moreau. James proposed petitioning town to make exceptions for law enforcement signs.</p>	<p>All consider joining the PFS committee and helping the community address heroin and Rx abuse</p> <p>Kait will develop a survey for the community center to ask about Deterra use and marketing.</p> <p>Members approved petitioning the Town of Moreau to make exceptions to LED signs for law enforcement.</p>
<p>CCFW Community Health Fair 3/18, 10-12 SGF Fire Dept on Reynolds Rd.</p>	<p>List of participating agencies is attached.</p> <p>Members reviewed goals and job assignments below and to the right.</p> <ol style="list-style-type: none"> a. Goals – <ol style="list-style-type: none"> 1. market coalition and increase visibility with new populations 2. engage families, especially parents 3. marketing after-prom and DEA Drug Takeback Day 4. capacity building b. Marketing the event – see assignments at right c. Other invitees? Moreau EMS – possible blood pressure checks Education Foundation 	<ul style="list-style-type: none"> - Chelsea will contact ADK broadcasting about radio PSA - Tim and Kathy will hang poster around town and at Marathon. - Bill, Donna, Mike, Becky, will post on agency websites – James will send them flyer via email pdf and jpg. - Donna and Patty will help set up and be available to meet bounce house.

<p>Other Business</p>	<p>Health Fair Participants: Center for Recovery, US Army, Prevention Council, Crandall Public Library, Fedelis Care Insurance, CAPP Program, Sweethearts and Heroes, Saratoga County Public Health, Saratoga Sheriff’s Department, WSWHE Boces, South Glens Falls Fire Dept., Pine Knolls</p> <p>Sources of Strength (SOS) Train-the-Trainer Workshop – CCFW has the opportunity to send members to a Train-the-Trainer session in Syracuse at the end of June. We will be responsible for the travel and lodging expenses the training itself is free.</p> <p>Upcoming training for educators “Recognizing Impaired Persons (RIP) Training” in Albany, March 3, 9-1. The course teaches educators the signs and symptoms of probable alcohol misuse, and provides attendees with the basic knowledge and skills needed to identify, document, and communicate their observations of people who appear to be impaired.</p>	<ul style="list-style-type: none"> - All -- check your calendars and let James know your availability to staff coalition table. - Dave will monitor bounce house. - Leah will assist Sherriff with Safe Child ID trailer. - James and Patty will reach out to parking and traffic patrols. - All members will share on Social Media. <p>All share fundraising ideas and notify Kait if you are interested in becoming an SOS trainer</p> <p>Flyer attached.</p>
<p>Homework</p>	<p>Submit ideas for our Community Forum. Please continue sharing Parent University via Flyers or Facebook event page, Thanks so much for your help sharing our last month’s events!</p>	<p>Share coalition materials via your agency social media, like CCFW posts on FB and Twitter.</p>
<p>Next Meeting:</p>	<p>Next Meeting: March 1, 2017 , 3:00-4:00</p>	<p><i>Moreau Community Center</i></p>