

**CCFW
Meeting Minutes**

Date:
10/2/2019
Location:
SGF HS LGI
Room

Time: 3:00 pm – 4:00 pm
Next Meeting: November 6th, 2019 at MCC

Facilitator: Kelly Stevens
Recorder: Alexandra Barr

Attendees: Name

Alexandra Barr
Kelly Stevens
Amber Danaher
Justin Hamm
Justin Fischer
Pamela Baker
Sarah Ledger
Leah Breeyear
Kacey Griffin
Merry Rudinger
Rachel Maxwell
Kathleen Schnackenberg
Brett Bolesh
Bill Moon
John Carey
Tim Cooper

Sector

Substance Abuse Org
Substance Abuse Org
Substance Abuse Org
Substance Abuse Org
Religious Org
State/Local Govt
State/Local Govt
Healthcare
Healthcare
Youth Serving Organization
State/Local Govt
Schools
Schools
Youth Serving Organization
Law Enforcement
Business

Topic	Discussion	Decisions/Actions to be Taken
<p>Coalition Self-Assessment</p>	<p>The coalition staff handed out a coalition self-assessment tool for members to anonymously complete. The tool is provided through Healthy People 2020 and helps members evaluate themselves and staff.</p>	
<p>CADCA Update</p>	<p>Amber and Alex gave a brief presentation from their final week at the CADCA National Coalition Academy. The presentation highlighted the work they've completed across the 3 week training and focused on one-line in the logic model surrounding the problem of underage drinking among youth in grades 7-12 in South Glens Falls.</p>	<p>The CADCA Presentation is included in the meeting minutes.</p>
<p>Youth Coalition Updates</p>	<p>Amber discussed the upcoming formation of the youth coalition with the members. She met with Jason Belknap (Assistant Principal and Club/Activities Leader) and is awaiting a response from him/the school to finalize a start date. Amber is planning a Trunk or Treat event to be held in the SGF HS student lot from 4:00 pm – 5:30 pm on October 30th, 2019. During a Trunk or Treat, participants decorate their cars (trunks) and hand out candy to teens. Additionally, participating agencies/businesses can hand out their own information regarding their cause. This event will provide a safe and sober environment for teens and allow for a great representation of coalition members and partners.</p>	<p>If you'd like to participate in the Trunk or Treat or have any questions, email or call Amber Danaher at ccfw-youth@preventioncouncil.org or (518) 581-1230 ext. 3614 Flyer is attached, please promote.</p>
<p>Family Wellness Forum</p>	<p>Thank you to Tim Cooper for helping us finalize our new Family Wellness Forum logo! The first Family Wellness Forum will be held on October 16th from 6:00 pm – 7:15 pm in the SGF High School LGI Room. The Forum will include Coach Rich Johns and his messaging of Act With Respect, Always. He will discuss paying it forward and what it means to always act with respect. On November 20th, Patty Kilgore will present Right Under Your Nose with a mock-bedroom scene depicting current drug trends and hidden paraphernalia.</p>	<p>Attend the Family Wellness Forum with Coach Rich Johns on October 16th from 6:00 pm – 7:15 pm in the SGF HS LGI Room. Flyer is attached, please promote.</p>

DEA Drug Take Back Day	The DEA Drug Take Back Day will be held on October 26 th from 10:00 am – 2:00 pm. There are multiple locations throughout Saratoga County, including the Moreau EMS and the Wilton Town Hall. Alex had flyers on display for anyone to take. Tim offered to work with Alex to create a banner to display at the Moreau EMS for the Take Back Day.	The site location flyer for Saratoga County will be included in the meeting minutes. If you'd like to participate on October 26th for the Take Back Day, contact Alex Barr at ccfw-pfs@preventioncouncil.org
In-Kind Forms	Kelly went through a sample in-kind sheet and explained the proper way to fill it out. On the form, hours should be distinguished between volunteer and professional work.	The sample in-kind form is included in the meeting minutes.
DFC Budget Roll-over	Kelly & Justin updated members on an \$18,000 budget surplus for the year 6 grant period resulting from salaries not spent. A roll-over request is being requested from the DFC, along with specific action plans, to be spent in year 7	
Upcoming Events:	Dan Provost Walk for Recovery at Skidmore College on 10/5/19 at 10:00 am Amy Stock Memorial at SGF HS on 10/7/19 at 9:00 am Family Wellness Forum at SGF HS LGI on 10/16/19 at 6:00 pm Health, Benefits & Wellness Fair on 10/23/19 from 8:30am – 5pm ACE Distribution Center, Wilton DEA Drug Take Back Day at Moreau EMS on 10/26/19 at 10:00 am Trunk or Treat at SGF HS Student Lot on 10/30/19 at 4:00 pm Family Wellness Forum at SGF HS LGI on 11/20/19 at 5:30 pm	
Next Meeting:	Next Meeting: November 6th, 2019 from 3:00 pm – 4:00 pm at the Moreau Community Center	